

Ministry Position Description:

Position Title: Minister, Kimberley United Church

Position Profile: Full-time

Position Summary: We are looking for a full-time minister with the leadership skills to work with us in the ministry outlined below and provide leadership as we explore the opportunity for shared ecumenical ministry with the Anglican Church in Kimberley. We believe that working with the appointed minister, we can empower each other and learn from each other as we move into the future. Our priorities for our ministry and the shared ministry agreement are worship, pastoral care and community outreach.

Accountable to: This position is accountable to the KUC Council, through the Ministry and Personnel Committee. This position is accountable to the Office of Vocation for oversight and discipline. This position will have a relationship of support, collegiality and covenant with the Pacific Mountain Region and a relationship of collegiality with the Kimberley Anglican Church council and the Bishop of the Kootenay Anglican Diocese.

Suggested time allotment per week:

Leadership: (6 hours)

- Support the development of the Shared Ecumenical ministry with the Anglican Church in Kimberley especially in joint outreach activities and ecumenical worship opportunities.
- Work together with Council and the Congregation to develop meaningful opportunities for spiritual development for all.
- The minister will coach and mentor lay leaders to understand their changing leadership role and help lay leaders take responsibility for leading church renewal.

Administration: (5 hours)

- Work with the secretary, music director, chair of the Council, and other committees, including the shared ministry committees.
- Attend meetings of the Council, and sub-committees as needed.
- Work with Trustees as required by United Church of Canada Manual.

Community Outreach and Social Justice: (2 hour)

- Promote social interaction with the community at large.
- Actively participate in and provide leadership in joint activities with other local churches and beyond.

Church Community and Neighbourhood: (4 hours)

- The minister will work with lay leaders to develop opportunities for future Christian development.
- The minister will partner with us in the ways that make us a learning church, open and responsive to the challenges of the future.

Faith Formation and Christian Education: (3 hours)

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- The minister will develop programs, studies and opportunities for persons of all ages and stages to explore and grow in their relationship with God.
- The minister will provide leadership and resources for adult study groups.
- The minister will provide support and training for lay leaders (for study groups, worship services, and pastoral care) as needed.
- The minister is encouraged to develop innovative programs designed to engage younger families.

Pastoral Care: (5 hours)

- Review pastoral care needs of the congregation and community and coordinate with the pastoral care ministry to meet those needs.
- Counselling, marriage preparation, baptisms, and funerals.
- Visitation of the sick and home-bound and hospital visitations.

Worship: (15 hours)

- Worship services - on Sunday and other days of the calendar year as necessary, respecting and integrating the traditions of the United Church of Canada and the Anglican Church of Canada.
- Work with the Worship committee to identify and propose opportunities for innovative worship beyond traditional services.
- Worship services at the Kimberley Special Care Home, once a month.
- Work with the music director and choir to support the use of music in our celebrations.

Continuing Education: (according to the United Church Employment Guidelines)

- Work with the M&P and Council to identify individual training plans and needs for annual learning opportunities.
- Maintain contacts with Pacific Mountain region of the United Church and the Kootenay Anglican Diocese.
- Be familiar with new resources and opportunities for achieving shared ecumenical ministry objectives.

Self Care: (ongoing)

- Balance the demands of the pastoral charge with personal needs.

Other Required Knowledge, Skills and Abilities:

- Skills and experience in Ecumenical Ministry partnerships.
- Understanding of use of AV technology for worship presentation and online communication.
- Maintain a personable and supportive demeanor.
- Be proactive in meeting the needs of the Congregation.
- Provide proactive leadership in broadening the congregation and membership.

Terms of Employment:

- The United Church Manual, The United Church Employment Guidelines, the original Call/Appointment Form, and any relevant Provincial Legislation shall be used as terms of employment for this position.
- Salary and allowances are based on the United Church new Compensation Model.
- The work week is to average 40 hours. We will work with the appointed minister to balance the workload to allow the time needed for activities.
- Travel or mileage rebate is paid according to actual mileage at the rate established by UC. Basic phone service is \$40 monthly. Study leave, and book and continuing education allowance will be according to the United Church of Canada guidelines. We will consider additional education support as required.
- Moving expenses from hiring point are reimbursed.
- Annual vacation is one month, including 5 Sundays.
- All applicants must be in good standing with the United Church of Canada.