

Kimberley United Church
Facility Use Policy



Purpose Statement

This policy shall govern how the Kimberley United Church facility is used by community user-groups, individuals and KUC committees.

Policy

The use, and payment for the use, of the space at Kimberley United Church shall be determined in one of four ways:

1. *Events that take place under the auspices of Kimberley United Church:*
 - a. Events will be organized by a standing committee of Council, by Council, or by a recognized group within the church will not be charged a fee.
 - b. Depending upon the event, the church committee or group may wish to take donations to offset the heat/hydro and maintenance of the building related to their use.
 - c. If the event is a ticketed event (i.e. an amount is charged for admission), either the full rental amount will be paid or the amount to be paid to the church will be negotiated at the time of application.
2. *Events that fit with the mission of Kimberley United Church:* the user can apply to remit a reduced payment for facility use:
 - a. To get the reduced rate, an organization or individual will have to apply.
 - b. The application will be reviewed in a timely fashion by the Chair of Council, the Church Treasurer, the Secretary and the Minister.
 - c. Those who qualify will be individuals or organizations wishing to provide public information that is in line with the mission and vision of Kimberley United Church, or community events that promote values that are in line with Kimberley United Church.
 - d. If applicable, a suitable amount for use of the space will be negotiated between the Secretary and the user and ratified by the committee as outlined above.
3. *Community organizations events:* Kimberley United Church welcomes community organizations to present events and hold meetings in the church subject to the facility use policies. All community users of Kimberley United Church are required to remit fees for facility use as laid out in the facility charges policy.
4. *Long-term event contracts:* for regular long-term contracted users of Kimberley United Church fees will be negotiated with the Property and Finance committee.